

**NOTICE AND AGENDA
OF SPECIAL MEETING
OF THE BOARDS OF DIRECTORS OF THE
SEVERANCE SHORES METROPOLITAN DISTRICT NOS. 1-4**

NOTICE IS HEREBY GIVEN that the Boards of Directors (collectively, the “Board”) of the Severance Shores Metropolitan District Nos. 1-4 (collectively, the “District”), of the Town of Severance and County of Weld, Colorado, will hold a special meeting at 4:30 pm, or as soon thereafter as possible, on Thursday November 14th, 2024, at the Redwood/Buckeye Room of the Windsor Recreation Center, 250 11th Street, Windsor, CO 80550, and by ZOOM and Teleconference as noted below. The meeting is being held for the purpose of addressing those matters set out in the agenda below as same may be amended at the time of the meeting and for the purpose of conducting such other business as may properly come before the Board. The meeting is open to the public.

Date: Thursday November 14, 2024
Time: 4:30 pm (or as soon thereafter)
Location: Redwood/Buckeye Room of the Windsor Recreation Center, 250 11th Street, Windsor, CO 80550
ZOOM: [Zoom Meeting Link](#)
Call-in Number: (720) 707-2699
Meeting ID: 883 4610 3769
Passcode: 315714

AGENDA

| <u>District Nos. 1 & 3</u> | <u>Office</u> | <u>Term Expiration</u> |
|---------------------------------------|----------------------------------|-------------------------------|
| Larry Buckendorf | President/Chairman | May 2025 |
| Laira Ziegler | Secretary/Treasurer | May 2027 |
| Joseph Schumacher | V.P./Assist. Sec./Assist. Treas. | May 2025 |
| Morgan Kidder | V.P./Assist. Sec./Assist. Treas. | May 2025 |
| Adam Bliven | V.P./Assist. Sec./Assist. Treas. | May 2027 |
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| <u>District No. 2</u> | <u>Office</u> | <u>Term Expiration</u> |
| Larry Buckendorf | President/Chairman | May 2025 |
| Laira Ziegler | Secretary/Treasurer | May 2027 |
| Marissa Riopelle | V.P./Assist. Sec./Assist. Treas. | May 2025 |
| Garrett Crawford | V.P./Assist. Sec./Assist. Treas. | May 2025 |
| Adam Bliven | V.P./Assist. Sec./Assist. Treas. | May 2027 |
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| <u>District No. 4</u> | <u>Office</u> | <u>Term Expiration</u> |
| Larry Buckendorf | President/Chairman | May 2025 |
| Laira Ziegler | Secretary/Treasurer | May 2027 |
| Mellissa Williams | V.P./Assist. Sec./Assist. Treas. | May 2025 |
| Kerry Davidson | V.P./Assist. Sec./Assist. Treas. | May 2025 |
| Bernie Hansen | V.P./Assist. Sec./Assist. Treas. | May 2027 |

1. Call to Order
2. Disclosure of Potential Conflicts of Interest
3. Consider Approval of the Agenda and Meeting Location
4. Public Comment (limited to three minutes per person)
5. Certification of Delinquent Accounts to Weld County
 - a. Conduct Public Hearing on Certification of Delinquent Accounts to Weld County for collection with 2025 property taxes
 - b. Consider Approval of Resolution to Certify Delinquent Accounts
6. Consider for Approval Minutes of the March 26, 2024 Special Meeting (District Nos. 1 – 4) and the September 5, 2024 Special Meeting (District No. 1)
7. Financial Items
 - a. Consider ratification of prior and approval of current Payment of Claims
 - b. Consider ratification of 2023 Audited Financial Statements (District Nos. 1 & 4) and Audit Exemption Applications (District Nos. 2 & 3)
 - c. Consider Approval of 2024 Audit Engagement Letters
 - d. Financial Statements (to be reviewed with the proposed 2025 budgets)
8. Budget Items
 - a. Conduct Public Hearings on 2024 Budget Amendment (if needed)
 - b. Conduct Public Hearings on 2025 Proposed Budgets
 - c. Consider Approval of Resolutions to Approve 2024 Budget Amendments (if needed) and 2025 Proposed Budgets, Certifying Mill Levies and Appropriating Funds within the 2025 Year.
9. Legal Items
 - a. Consider Ratification of 2023 Annual Report
 - b. Consider Approval of 2025 Annual Administrative Matters Resolution
 - c. Consider Approval of Resolution re Exclusion of Workman's Compensation
 - d. Consider Approval of Resolution calling the 2025 Regular Election
 - e. Consider Approval of Updated CORA Resolution
 - f. Consider Approval of Updates to Residential Improvement Guidelines & Site Restrictions (RIGSR)
 - g. Consider Approval of any updates to District Funding Agreements and/or Promissory Notes (if needed)
 - h. Consider Annual Engagement of District Consultants for 2025
 - i. Consider 2024 Legislative Update
10. Manager's Items
 - a. Discussion re documents posted to district's website and accessibility requirements

- b. Discussion re cumulation of costs pertaining to residential calls and emails; provide examples of such calls/emails
- 11. Director's Items
 - a. Discussion re non-potable water usage and rates
- 12. Other Business
- 13. Executive Session. Pursuant to Colorado Open Meeting Law §24-6-402(4) (to consult with or receive advice from attorney regarding specific legal items, if necessary).
- 14. Continuation/Adjournment